



## Culture, Heritage and Libraries Committee

**Date:** MONDAY, 1 JULY 2013  
**Time:** 11.30am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

John Scott (Chairman)	Robert Merrett
Vivienne Littlechild (Deputy Chairman)	Sylvia Moys
Christopher Boden	Barbara Newman
Mark Boleat	Graham Packham
Deputy Michael Cassidy	Alderman Dr Andrew Parmley
Dennis Cotgrove	Ann Pembroke
Deputy Billy Dove	Judith Pleasance
Deputy Anthony Eskenzi	Emma Price
Kevin Everett	Deputy Gerald Pulman
Lucy Frew	Stephen Quilter
Ibthayhaj Gani	Deputy Richard Regan
Deputy the Revd Stephen Haines	Alderman William Russell
Brian Harris	Deputy Dr Giles Shilson
Tom Hoffman	Mark Wheatley
Wendy Hyde	Alderman David Graves (Ex-Officio Member)
Jamie Ingham Clark	Deputy Catherine McGuinness (Ex- Officio Member)
Deputy Alastair King	Vacancy
Jeremy Mayhew	

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Lunch will be served in Guildhall Club at 1PM

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To approve the public minutes and summary of the meeting held on 29 April 2013.  

**For Decision**  
(Pages 1 - 10)
4. **CITY ARTS INITIATIVE**  
Report of the Town Clerk.  

**For Decision**  
(Pages 11 - 14)
5. **REVENUE OUTTURN 2012-13**  
Joint report of the Chamberlain and the Director of Culture, Heritage and Libraries.  

**For Information**  
(Pages 15 - 18)
6. **CITY OF LONDON VISITOR TRAIL**  
Presentation of the Director of Culture, Heritage and Libraries.  

**For Information**
7. **CITY OF LONDON FESTIVAL WINTER PROGRAMME**  
Report of the General Manager, City of London Festival.  

**For Information**  
(Pages 19 - 24)
8. **RESTORATION OF THE GREAT PARCHMENT BOOK, 1639**  
Report of the Director of Culture, Heritage and Libraries.  

**For Information**  
(Pages 25 - 28)
9. **MIDDLESEX STREET ESTATE - REMOVAL OF CAR PARK RAMPS: OUTLINE OPTIONS APPRAISAL**  
Report of the Director of the Built Environment.  

**For Information**  
(Pages 29 - 46)
10. **CITY BUSINESS LIBRARY/GUILDHALL LIBRARY ROOF REFURBISHMENT**  
Verbal Update of the Director of Culture, Heritage and Libraries.  

**For Information**

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
12. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**
13. **EXCLUSION OF THE PUBLIC**  
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

### **Part 2 - Non-public Agenda**

14. **NON PUBLIC MINUTES**  
To approve the non-public minutes of the meeting held on 29 April 2013.  

**For Decision**  
(Pages 47 - 50)
15. **GUILDHALL AREA STRATEGY - UPDATE REPORT**  
Report of the Director of the Built Environment.  

**For Decision**  
(Pages 51 - 66)
16. **TOWER BRIDGE AND MONUMENT PERFORMANCE REPORT APRIL 2012 TO MARCH 2013**  
Report of the Director of Culture, Heritage and Libraries.  

**For Information**  
(Pages 67 - 74)
17. **HERITAGE GALLERY UPDATE**  
Report of the Director of Culture, Heritage and Libraries.  

**For Information**  
(Pages 75 - 78)
18. **CLOCKMAKERS MUSEUM - UPDATE**  
Verbal update of the City Surveyor.  

**For Information**
19. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**